



# Wind River

## DEVELOPMENT FUND

PROVIDING FINANCIAL OPPORTUNITIES ON THE WIND RIVER INDIAN RESERVATION

PO Box 661  
Fort Washakie WY 82514  
P (307) 335-7330  
F (307) 335-7332  
info@wrdf.org | www.wrdf.org

### Small Business Loan Checklist \$2,501-\$200,000 Loan

Applicant's Name: \_\_\_\_\_

Date Completed Application Received: \_\_\_\_\_

\_\_\_\_\_ **1. Small Business Loan Application**

Form enclosed

\_\_\_\_\_ **2. Business Plan**

Attach a written business plan for your business, be sure to include the following:

Business description

Management qualifications

Operating plan

Marketing plan

At least two years of projected cash flows

\_\_\_\_\_ **3. Personal Financial Statement**

Form enclosed

Attach a signed current statement for each stockholder, partner, officer, & owner.

\_\_\_\_\_ **4. Personal Tax Returns**

Attach federal tax returns for the last three years for each individual referenced in #3 above (or signed extension)

\_\_\_\_\_ **5. Business Financial Statements and Tax Returns**

Submit income statements, balance sheets and tax returns for the last three years for business and affiliates

\_\_\_\_\_ **6. Interim Business Financial Statements**

Submit statements that are current within ninety (90) days of application filing date

\_\_\_\_\_ **7. List of Machinery or Equipment**

If you are buying machinery or equipment with your loan money, please attach a list of equipment and cost as quoted by the seller.

\_\_\_\_\_ **8. Purchase Agreement**

If you are buying real estate or an on-going business with your loan money, please attach a Purchase Agreement, including the Seller's name and contact information

\_\_\_\_\_ **9. Construction Plans & Project Cost**

For construction loans, please attach an estimated cost of the project and statement of source of additional funds

Also, please attach a preliminary construction plans as prepared by a qualified, independent third party such as a contractor or architect



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## Small Business Loan Application \$2,501-\$200,000 Loan

### I. General Information

Name of applicant: \_\_\_\_\_

Name of business: \_\_\_\_\_

Mailing address of business: \_\_\_\_\_

Physical address of business: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### II. Ownership & Management

Structure of business (Check One)

- Corporation
- Sub Chapter S Corporation
- LLC
- Partnership
- Sole Proprietorship

Ownership of applicant company (List all owners & stockholders):

\_\_\_\_\_

\_\_\_\_\_

### III. Company History/Profile

Month/year business was established: \_\_\_\_\_

Tax ID or EIN#: \_\_\_\_\_

Line of Business: \_\_\_\_\_

# of Full Time Employees: \_\_\_\_\_ # of Part Time Employees: \_\_\_\_\_ (Include owner, if applicable)

### IV. Collateral

Name	Description	Value

**V. Existing Business Loans Payable**

Whom Payable/ Account Number	Original Amount	Original Loan Date month/year	Term	Interest Rate	Outstanding Balance	Collateral Used

**VI. Description of Proposed Financing**

Loan Request (Please Itemize)

Building Renovations: \_\_\_\_\_ Owner Contribution: \_\_\_\_\_

Leasehold Improvements: \_\_\_\_\_ Other Funding Sources: List Separately

Machinery & equipment/Supplies: \_\_\_\_\_

Inventory: \_\_\_\_\_

Working Capital: \_\_\_\_\_

Other (describe: Vehicle, Home) \_\_\_\_\_ Total Loan Request\*: \_\_\_\_\_

Total Project Costs: \$ \_\_\_\_\_

**\*Total Loan Request=Total Project Costs minus owner Contribution and Other Funding Sources**

1. Are you presently under indictment, on parole or probation or have you ever been charged with or arrested or convicted of any criminal offense other than a vehicle violation? Attach explanation if yes.  
Yes\_\_\_ No\_\_\_
2. Have you been involved in bankruptcy proceedings or insolvency proceedings or have pending personal or business judgments, unsettled lawsuits or major disputes? Attach explanation if yes.  
Yes\_\_\_ No\_\_\_

**Please submit this application with any additional information requested.**

I/We authorize the **Wind River Development Fund** to investigate my/our personal and business financial credit history as necessary to process a loan application. The undersigned authorize any person or consumer reporting agency to give you any information it may have on the undersigned. Each of the undersigned authorizes you to answer questions about your credit experience with the undersigned. THE UNDERSIGNED, in applying for financial assistance from **Wind River Development Fund**, recognizes that prior to receiving any financial assistance he or she will agree to comply with all federal, tribal, state and local laws and regulations to the extent that such are applicable.

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature/Title

Wind River Development Fund is an equal opportunity lender. WRDF does not discriminate on the grounds of race, color, religion, gender, marital status, disability, or national origin.



<b>Section 3 – Stocks &amp; Bonds</b> (Use attachments as necessary. Each attachment must be identified as a part of the statement, signed and dated.)					
Number of Shares	Name of Securities	Cost	Market Value Quotation Or Exchange	Date of Quotation Or Exchange	Total Value

<b>Section 4 – Real Estate Owned</b> (List each parcel separately. Each attachment must be identified as a part of the statement, signed and dated.)							
Type of Property Address of Property	Date Purchased	Original Cost	Present Market Value	Mortgage Balance	Monthly Payments	Monthly Rental Income	Name & Address of Mortgage Lender

**Section 5 – Other Personal Property & Other Assets including business investments not described above** (Describe, and if any is pledged as security, provide details of debt in Section 2 above. If assets are pledged for the debt of others, state name and address of lienholder, amount of lien, terms of payment, and if delinquent, describe delinquency.)

**Section 6 – Unpaid Taxes** (Describe in detail: type, to whom payable, when due, amount, and to what property, if any, a tax lien attaches.)

**Section 7 – Other Debt** (Describe in detail.)

**Section 8 – Life Insurance Held** (Give face amount and cash surrender value of policies, name of insurance company and beneficiaries.)

I authorize Wind River Development Fund to make inquiries as necessary to verify the accuracy of the statements made and to determine my creditworthiness. I certify that the statements contained in the attachments and above are true and accurate as of the stated date(s). These statements are made for the purpose of either obtaining a loan, equity capital, a guaranty or some other financial accommodation. I understand FALSE statements may result in forfeiture of benefits and possible prosecution.

Have you ever filed bankruptcy? Yes \_\_\_\_\_ No \_\_\_\_\_      Do you have a will? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have life insurance? Yes \_\_\_\_\_ No \_\_\_\_\_      Do you have disability insurance? Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Spouse's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Social Security #: \_\_\_\_\_